

# Chelmondiston Parish Council

Chairman: Cllr. David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE VILLAGE HALL** on **TUESDAY 5<sup>TH</sup> MARCH 2019** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to receive and consider **Apologies for Absence**
2. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
3. **Minutes of the Meeting:** to agree minutes of the meeting held on **5<sup>TH</sup> FEBRUARY 2019**.
4. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda **AND** to receive **Reports** (if available) from:
  - a) **County Councillor:**
  - b) **District Councillors:**
5. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests** and to take **any action** deemed necessary.
  - a) **Planning Committee:** to report
  - b) **Village Hall:** to report
  - c) **Playing Field:** to report
  - d) **Village Amenities:** to report
  - e) **Other:** to discuss  
Bus Shelter Update  
Website – Woodlands Comments
6. **Clerks Report:** and to consider any action necessary
  - a) **Updates:** report from previous meetings  
Footpaths 25/33
  - b) **Babergh East Police and Parish Forum:** to consider  
Parish Clerk/Parish Councillor Meeting Dates
  - c) **'Woodlands' Update:** to inform  
Updated Proposed Plans
  - d) **England Coast Path:** to inform  
Variation Project  
East Coast path Meeting 08/02/2019 Circulation list
  - e) **Heritage Training:** to inform
  - f) **Defib Support:** to inform
  - g) **SALC:** to inform  
Local Councillor
  - h) **Litter Pick:** to inform  
Date/time
  - i) **Introduction of Recording Meetings:** to discuss  
Admin Purposes/Ensure accurate minutes – May onwards
7. **Correspondence:** to take any action deemed necessary on correspondence received
8. **Recycling Centre:** to consider  
Financial Information  
Assets of Community Value Update
9. **Pin Mill Bay Management CIC:** to inform
10. **Neighbourhood Plan Information:** to consider  
Please see Supporting Paper
11. **Pin Mill Multi Agency Group:** to inform  
Terms of Reference  
Meeting 16/04/2019
12. **Village Hall:** to inform

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13. **Elections 2019:** to consider  
Notice of Election  
Information Election 2019  
Moratorium Period 12/03/19- 02/05/2019
14. **Presentation of Expenses:** to consider  
Cllr Roberts (4.1 PC Financial Regulations up to £1,000)
15. **Financial Matters:**
- 15.1 **Jubilee Gardens:** to consider  
Insurance Quote  
Completion of Replacements
- 15.2 **Playing Field Grant Request:** to consider  
£8,000 Pavilion Roof
- 15.3 **Playing Field Grass Cutting 2018 Quote:** to consider  
£160.00
- 15.4 **Playing Field (tennis courts):**to consider  
£400.00 +VAT
- 15.5 **VAT:** to inform  
Zip Wire £1992.00 Received 22/02/2019
- 15.6 **Permit Labels:** to consider
- 15.7 **Asset Register:** to approve  
Zip Wire included
- 15.8 **Pads for Defib:** to consider
- 15.9 **RFO's Monthly Report:** February's 2019 Bank Reconciliation
- 15.10 **To Consider Payments to:** and other invoices arriving after the posting of this agenda
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|----------------------------|-----------------------------|----------------|
| a) 2112 Jill Davis:        | February 2019 Expenses      | £33.89         |
| b) 2113 Jill Davis:        | February's Salary 2019      | £742.22        |
| c) 2114 SA Meacock:        | Monthly Garden services     | £72.50         |
| d) 2115 Chelmondiston PCC: | Room Hire PC/NP Meeting     | £25.00         |
| e) 2116 SALC:              | Training £25.00 [£5.00]     | £30.00         |
| f) 2117 SALC:              | Publications [£20.50] 0.60p | £21.10         |
| <b>TOTAL:</b>              |                             | <b>£924.71</b> |
16. **Playing Field:** to approve  
Gifted Items Including Zip Wire 01/04/2019
17. **Point of Order:** to inform  
Cllr Deacon  
Cllr Bareham
18. **Date of the next Parish Council meeting:**  
**TUESDAY 2<sup>ND</sup> APRIL 2019 AT 7.30PM IN THE VILLAGE HALL**
19. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed  
Correspondence Matter: to inform  
*Jill Davis* – [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) 01473 780159
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28<sup>th</sup> February 2019