

Chelmondiston Parish Council

Chairman: Cllr. David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE METHODIST HALL** on **TUESDAY 8TH JANUARY 2019** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to receive and consider **Apologies for Absence**
2. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
3. **Minutes of the Meeting:** to agree minutes of the meeting held on **4TH DECEMBER 2018**.
4. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda
Rights to reply
AND to receive
Reports (if available) from:
 - a) **County Councillor:**
 - b) **District Councillors:**
5. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests** and to take **any action** deemed necessary.
 - a) **Planning Committee:** to report
 - b) **Village Hall:** to report
 - c) **Playing Field:** to report
 - d) **Village Amenities:** to report
Footpath 39 and 50 (Cllr Barwick)
Bus Shelter Red Lion (Cllr Roberts)
 - e) **Other:** to report
6. **Clerks Report:** and to consider any action necessary
 - 1) **Updates:** report from previous meetings
Public Realm re Pin Mill sign
Website
 - 2) **Parish Councillor Resignation:** to inform
 - 3) **Parish Councillor Vacancy:** to consider
 - 4) **Zipwire:** to inform
Installed- defeats awaiting to be rectified
Payment
 - 5) **Garden Party 2019:** to inform
Current Members only
 - 6) **Anglia Water:** to inform
Dates in the Village - Website
 - 7) **Post office Hedge:** to inform
 - 8) **Babergh East Police and Parish Forum:** to inform
 - 9) **GDPR:** to update
 - 10) **Exacom Babergh District Council:** to inform
 - 11) **Google Privacy Notice:** to inform
 - 12) **Deeds:** to approve
Solicitor – no charge
Photocopying £138.00
 - 13) **SALC Meeting:** to inform
26th November 2018
7. **Correspondence:** to take any action deemed necessary on correspondence received
8. **Neighbourhood Plan:** to update
Financial Information
9. **Recycling Centre:** to update
Financial Information

-
- 10. **Complaints Procedure:** to approve
 - 11. **Pin Mill Bay Management CIC:** to update
Request for Meeting
 - 12. **Pin Mill Grindle/Dinghy Park:** to discuss – if required
 - 13. **Playing Field:** to inform
All funds requested
 - 14. **Playing Field:** to consider
Deferral from December 2018
 - 15. **Financial Matters:**
 - 15.1 **Payroll service Agreement:** to approve
SALC Annual Service
 - 15.2 **Memorial Bench:** to approve
£200.00
 - 15.3 **Planning Meeting:** to approve
Playing Field £35.00
 - 15.4 **Budget 2019-2020:** to approve
 - 15.5 **Precept Form to Sign:** to approve
 - 15.6 **Parish Clerk Training:** to approve
Election training £25.00+ VAT
 - 15.7 **Village Hall:** to inform
 - 15.8 **CIL Payment:** to request
Suggestions
 - 15.9 **RFO's Monthly Report:** December's 2018 Bank Reconciliation
 - 15.10 **To Consider Payments to:** and other invoices arriving after the posting of this agenda
 - a) **2094 SA Meacock:** Garden Services £72.50
 - b) **2095 St Andrews's Church:** N/P Room Hire £12.50
 - c) **2096 Peninsula Tree Services:** Remedial Work £520.00
 - d) **2097 Chelmondiston Village Hall:** Room Hire £76.00
 - e) **2098 Jill Davis:** December's Expenses £43.97
 - f) **2099 Jill Davis:** Decembers' Salary £906.71
 - g) **2100 HMRC:** Month 7 £66.78
 - h) **2101 HMRC:** Month8 £73.66
 - i) **2102 HMRC:** Month 9 £66.78
 - j) **2103 Chelmondiston Playing Fields Committee:** Allocation of all Funds. £10,464.77

TOTAL: £12,303.67

- 16. **The Next Parish Council Meeting:**
Tuesday 5th February 2019 at 7.30pm in the Village Hall.
- 17. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
Employment matter
- 18. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
Employment matter
- 19. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
Matter of correspondence

Jill Davis – clerk@chelmondistonpc.info 01473 780159

3RD January 2019
