A sign with a sailboat and yellow keys

AI-generated content may be incorrect.**Chelmondiston Parish Council**

The Village Hall, Main Road, Chelmondiston IP9 1DX

Chairman: Cllr Rosie Kirkup

Parish Clerk: Ms Katie Davies e-mail: [**clerk@chelmondiston-pc.gov**](mailto:clerk@chelmondiston-pc.gov)

A Meeting of CHELMONDISTON PARISH COUNCIL will be held IN THE VILLAGE HALL on TUESDAY the 1st of April 2025 AT 7.30PM.

All Council Members are summoned to attend. Parishioners and members of the public are very welcome.

**AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

**1.Welcome**

**2. Apologies for absence:** To receive and approve apologies for absences.

**2a:** New Councillor.

**3. Declarations of Interest:**

**3a:** to receive declarations of pecuniary and non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.

**3b:** to receive requests for dispensations.

**4. To approve that the minutes of the Parish Council Meeting held on the 4th March 2025.**

**5. Public Participation Session:** For the public to talk to the Councillors about items on the agenda.

**6. Reports**: *To receive reports from the County Councillor and the District Councillor*

**6a.** County Councillor Report

**6b.** District Councillor Report

**7. Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports/proposals/requests and considerations and agree on any actions needed:

**7a:** Village Hall

**7b:** Playing Field *– Litter bins.*

**7c:** Footpaths – *Contract for path maintenance.*

**7d:** School

**7e:** Website

**7f:** VE Day (8th May) and VJ Day (15th August) *– to discuss how these might be marked.*

**8. Chelmondiston village amenities:**

**8a:** Car Park

**8b:** Speed Indication Devices – *Update on SID Installation*

**8c:** Jubilee Gardens*- update on start of gardening this season.*

**8d:** Bus shelter

**8e:** Other *– Do we need a zebra crossing in the middle of the village?*

**9. Pin Mill:** **Update on Pin Mill matters**

**9a:** Dinghy Park **–** Dinghy Permits -*numbers purchased; order for red warning stickers*

**9b:** Common/Dinghy Park Notice Board   
**9c:** Other*- to discuss whether to take action re Moles damaging the Common.*

**10. Pin Mill Regeneration Plan:**

**10a:** Report from working party

**11. Recycling Centre**

**11a:** Financial position

**11b:** Any other issues

**12. Planning:**

**DC/25/01124 - Salting’s Orwell Rise Chelmondiston Ipswich Suffolk IP9 1JL**

*Notification of works to trees in a Conservation Area - Tree 1 (Hawthorn) - remove - this tree is dead. Tree 2 (Field Maple) - reduce to 2.5 metres in height Tree 3 (Hazel) - coppice Tree 4 (Hazel) - coppice Tree 5 (Hazel) - coppice Tree 6 (Field Maple) - reduce to 2.5 metres in height*

**DC/25/01192 - 6 Main Road, Chelmondiston, Ipswich, Suffolk IP9 1EA**

*Householder Application - Erection of a rear single-story extension (following*

*demolition of existing)*

**DC/25/00377 21 Church Road, Chelmondiston, Ipswich, Suffolk IP9 1HS**

*Householder Application - Erection of 2no. single storey rear extensions*

**DC/25/00748 –** **Oak Lodge, Hill Farm Lane, Chelmondiston, Ipswich Suffolk IP9 1JU** *Planning consent notice for works to Trees subject to Tree Preservation Orders BT84/G1*

**The Crow's Nest, Pin Mill Rd, Chelmondiston** *- Trellis added to fence, so now in breach of the 2m planning rule.*

**DC/25/00347- Halcyon, Pin Mill Road, Chelmondiston IP9 1JN** *– demolition of existing dwelling and replacement.* **Granted with conditions.**

**13. Babergh Mid Suffolk District Councils Community Involvement Consultation**

**14. Correspondence Report to note or to consider a response:**

**14a**: Anglia Water project to replace approx. 10km of water pipe from Freston to Shotley Gate commencing in May 2025.

**14b:** Brave Futures Children’s Charity -donation request

**14c:** SALC AGM & 75th Celebration 2025

**14d:** BaberghTown and Parish Report on Devolution

**15. Finance To Receive update on Finance Matters  
15a:** Bank reconciliation/report from RFO

**16. Documents and Policies**

**16a:** Counsellor Safeguarding Training SLCC *– reminder to complete course by deadline*

**17. The Parish Alliances**

**18. Payments**

To consider and approve the following payments including any invoices received since the publication of the agenda for expenditure approved in the 23-24 Budget.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | PAYEE | INV. DATE | INV. NO | DETAILS | AMOUNT |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 | Jane Every | 28.02.25 | Payroll | February hours payment | £74.25 |
| 2 | “ | 31.03.25 | Payroll | March Hours Payment | TBA |
| 3 | Katie Davies-Picknell | 31.12.25 | Payroll | Clerk March | £673.30 |
| 4 | “ | March | Expenses | Stamps | £13.20 |
| 5 | “ | March | Expenses | Printing HP Instant ink | £13.74 |
| 6 | “ | March | Expenses | Braveshop Marker Pen | £5.99 |
| 7 | “ | March | Expenses | B&M Copy Paper/Various Stationary | £12.50 |
| 8 | Rosie Kirkup | 10.03.25 | Expenses | Amazon WZXTI Epson Printer | £215.99 |
| 9 | Lorraine Newbold | 17.03.25 | Expenses | Salc Safeguarding e-course as agreed at PC mtg 04.03.25 Item 16c | £30.00 |
| 10 | East Anglian Air Ambulance | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 11 | Suffolk Accident Rescue Service | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 12 | Citizens Advice Bureau | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 13 | East Anglian Children’s Hospice (EACH) | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 14 | St Elizabethe Hospice | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 15 | Headway | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 16 | Home start Suffolk | March | Donation | As agreed at PC mtg 04.03.25 | £75.00 |
| 17 | Chelmondiston Village Hall | 04.02.25 | Hall Hire | Room Hire 07.01.25-04.02.25 | £46.00 |
| 18 | Minutepress Ipswich | 17.03.25 | BACS | Posters for Public Minutes (Paid 17.03.25) | £157.20 |
| 19 | P&J Labels | March | 25198 | Dinghy Labels – balance from invoice | £31.20 |
| 20 | NEST | Pension (ER) | DD | Pension Contribution Employer | £26.58 |
| 21 | “ | Pension (EE) | DD | Pension Contribution Employee | £35.43 |

**Katie Davies** Parish Clerk