

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

Minutes of the Meeting of CHELMONDISTON PARISH COUNCIL held In the Village Hall on TUESDAY THE 04th of October at 7.30pm.

Present: Councillors: David Cordle, D Barwick, R Bareham, S Lyrick and P Ward

Parish Clerk: Jill Davis

Public: 3

Babergh and Suffolk Councillors: DCllr Gould, SCCllr Harley

Abbreviations: Cllr: Councillor. PC: Parish Council. BDC: Babergh District Council. SCC: Suffolk County Council. B/MSDCs: Babergh /Mid Suffolk District Councils. CAS: Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

1. **Welcome by the Chairman:**
The Chairman opened the meeting at 7.30pm and welcomed everyone. All members were invited to observe a one-minute silence in remembrance of the late Queen Elizabeth II
2. **Apologies for absence:** to receive and note apologies
Cllr Dot Cordle – holiday. Apology noted
Cllr Melville – holiday. Apology noted.
3. **Dispensations:** to consider requests
No dispensations offer
Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
Item 14 – Cllr Bareham. Partner of Parish Clerk
Item 14 – Cllr Barwick. Representative to the Playing Field
4. **To approve the minutes of the Parish Council Meeting held on the 6TH OF SEPTEMBER 2022**
This item was deferred
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
9.b – Village Hall handrail. The members of the public were concerned about the length of time that the replacement was taking.
6. **Reports:** to receive reports
6.a County Councillor Report
SCCllr Harley delivered his report. His report has been circulated to the members and uploaded to the members.
6.b District Councillor Report
DCllr Gould delivered her report. Her report has been circulated to the members and uploaded to the members.
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree on any actions needed:
7.a Planning Committee
Cllr Bareham reported on the following:
Planning application Clamp House – supported with comments
Planning application Longwood Cottage – withdrawn by the applicant
Planning application – Ralston. Planning Committee informed that Ralston will be withdrawn
Two planning decisions by BDC
Communication emailed to BDC Planning enforcement concerning a potential breach of conditions concerning the former Forester's Arms
Full minutes are available to view in the planning section on the website
7.b Village Hall
No report
7.c Playing Field
Cllr Barwick reported that the new piece of play equipment should arrive within the new two weeks.

7.d Village Amenities

Cllr Barwick reminded the parish council that action was needed concerning the village sign. Parish Clerk to agenda for the November meeting.

Cllr Barwick was concerned about the condition of Jubilee Garden. The Chairman would contact the contractor and report back to the members at the November Meeting

7.e For members to consider a representative for the Primary School

Resolved – Cllr Lyrick to become the representative to the Primary School

8. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion

8. Items circulated to members

Parish Clerk minuted items had been circulated to members

8.a To formally thank Cllrs Gould and Harley for the grants towards the replacement benches (Thank you letter)

Parish Clerk informed the members that a thank you will be sent to Councillors Gould and Harley

8.b To inform members that the remote meeting to discuss The Chelmondiston Playgroup will be scheduled for November.

Parish Clerk informed the members that a remote meeting to discuss the Chelmondiston playgroup will be scheduled for November. Also, the primary school would be invited to attend

8.c For members to discuss the AONB Ranger's support in the parish

The members discussed the item and hoped that the ranger would be able to visit the primary school. The Chairman suggested that he contacted the ranger and report back at the November meeting. The members agreed

8.d For members to approve any action from the complaints from parishioners (Pin Mill Road

Parish Clerk informed the members that several complaints from parishioners have been received concerning a parked car at the top of Pin Mill Road causing traffic issues. A parishioner had also contacted the police. The police are writing to the car owner requesting they park elsewhere in the parish. The situation will be monitored and reported to the members.

8.e BDC grant of £680.00 has been authorised

Parish Clerk informed the members that the grant request from BDC has been authorised.

9. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion

9. Items circulated to members

Parish Clerk minuted items had been circulated to members

9.a Footpath 1 – the high grass and weeds had already been cut but Cllr Melville did trim some of the footpath.

Parish Clerk informed the members that areas of footpath 1 had been cut but Cllr Melville did further trim some of the footpath.

9.b Handrails Village Hall – Cllr Melville inspected the handrails. The email has been circulated. This item will be addressed at the meeting in November.

Parish Clerk informed the members that Cllr Melville had inspected the handrail and it would be discussed in November.

10. **Recycle Centre:** to inform

10.a To inform members of the September Financial Information:

Skip Days: £276.00

Metal: 260.80

Glass Bank: £125.80

Paper Bank: £39.52

Textile Bank: £181.56

Total: £883.68

Reserves: £24,826.75

Parish Clerk informed the members of the financial status of the recycling centre.

Cllr Ward requested for the reserves of £24,826.75 to be itemised for discussion at the November meeting. Parish Clerk to action

11. **Dinghy Park/Pin Mill:**

11.a To inform members that the Great British Beach Clean was cancelled

Parish Clerk informed the members that the beach cleaning had been cancelled due to a lack of volunteers

11.b To inform members that we have 42 permit holders generating income of £1050.00

Parish Clerk informed the members that 42 permits have been paid, generating income of £1050.00

11.c To inform members that there are now 4 dinghies in total for sale

Parish Clerk informed the members that there were 4 dinghies for sale and that the closed auction would be near spring in 2023.

11.d To inform members that £1029.00 has been received for the memorial bench on Pin Mill Common

Parish Clerk informed the members that £1029.00 had been received from a member of the public for a memorial bench to be placed on Pin Mill Common

12. **Administration:**

Parish Clerk informed the members that there were no items to discuss

Financial Matters:

13.a To inform members of two outstanding invoices from the footpath contractor (20/5/22 and 02/06/2022)

Resolved – members approved the two invoices to be paid

13.b To inform members of the July 2022 Bank Statements - £72,337.54

Parish Clerk informed the members that the bank balances in July 2022 were £72,337.54

13.c To inform members of the August Bank Statements - £67,503.35

Parish Clerk informed the members that the bank balances in August 2022 were £67,503.35

13.d To minute that July and August Bank Statements are circulated to members

Parish Clerk minuted that the July 2022 and August 2022 bank statements have been circulated to members

13.e To inform members that the second precept payment of £14,085.00 has been received

Parish Clerk informed the members that the second precept payment of £14,085.00 has been received.

13.f For members to consider approving the Annual Green Bin Charge of £57.00

Resolved – the item was approved

13.f For members to consider approving the Annual Subscription of Clerks and Councils Direct for Cllr Keeble £12.00

Resolved – to continue with the subscription for Cllr Keeble

13.g For members to consider approving an Annual Subscription of Clerks and Councils Direct for all councillors (if required) 6 councillors at £12.00 = £72.00

Motion withdrawn. No interest from members.

14. Payments to Consider: October 2022 Payments

A 002543	Jill Davis	September Salary 2022	£1155.79	£1155.79
B 002544	SA Meacock Garden Services	September 22 Garden Services	£206.80	£206.80
C 002545	PJB Garden Maintenance Ltd	Footpaths Invoice 115	£200.00	£200.00
D 002546	PJB Garden Maintenance Ltd	Footpaths Invoice 114	£200.00	£200.00
E 002547	Babergh District Council	Annual Green Bin Payment	£57.00	£57.00
F 002548	HM Revenue and Customs (HMRC)	Quarter 2 Payment	£577.93	£577.93
G 002549	Collins Skip Hire	Skip Collection	£539.00	£107.80
H 002550	Chelmondiston Playing Fields Committee	Play Equipment Grant	£5000.00	£5000.00
I DD	Next Pension	September Pension Contribution	£87.15	£87.15
TOTAL:			£8023.67	£107.80
				£8131.47

Item A-I considered for payment. Resolved to pay.
Cllrs Barwick and Bareham abstained

**15. The Next Parish Council Meeting:
Tuesday 1st of November 2022 at 7.30pm in the Village Hall**

16. Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed

17. Correspondence Matters:

To discuss and consider any actions concerning correspondence received

Resolved – the members agreed for the correspondence to be sent. The matter is now concluded.

There being no further business, the Chairman thanked everyone and closed the meeting at 8.12pm

Signed: Cllr David Cordle

Dated: 01/11/2022

The members approved the minutes at the meeting on the 01/11/2022.