

# Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 07984733352

## Minutes of the Virtual Annual Meeting of CHELMONDISTON PARISH COUNCIL held REMOTELY on TUESDAY THE 4<sup>th</sup> of MAY 2021 at 7.30pm.

**Present:** Councillors: David Cordle, C Keeble, R Bareham, D Barwick, P Ward and Dot Cordle

**Parish Clerk:** Jill Davis

**Public:** 1 member of the public

**Babergh and Suffolk Councillors:** Jane Gould and David Wood

**Abbreviations:** Cllr: Councillor. PC: Parish Council. BDC: Babergh District Council. SCC: Suffolk County Council. B/MSDCs: Babergh /Mid Suffolk District Councils. CAS: Community Action Suffolk. PMBMCIC: Pin Mill Bay Management Community Interest Company. SALC: Suffolk Association of Local Councils. LCPAS: Local Council Public Advisory Service CEP: Community Emergency Plan. VDF: Village Development Framework. RoW: Rights of Way. TAG: Tourism Action Group. AONB: Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This does not extend to live verbal commentary.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Election of Chairperson Chairman for 2021-2022:** and to sign Declaration of Acceptance of Office  
Cllr David Cordle was elected Chairman. Due to the meeting being held remotely the declaration of acceptance will be signed before the PC Meeting on the 1<sup>st</sup> June 2021.
2. **Election of Vice-Chairperson for 2021 – 2022**  
Cllr Colin Keeble was elected Vice-Chair
3. **Apologies for absence:** to receive and note apologies  
Not applicable – all members in attendance
4. **Dispensations:** to consider requests  
No dispensations requested  
**Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.  
No declarations offered.
5. **To approve the minutes of the Parish Council Meeting held on the 6TH of APRIL 2021:**  
These minutes were deferred until the June 2021 PC Meeting
6. **Legal Documents for Members:** to sign  
**Declaration of Acceptance of Office, Register of Members' Interests, Councillors Data Protection Checklist and Method of Service of Summons**  
Due to the meeting being held remotely all documents will be signed before the PC Meeting on the 1<sup>st</sup> June 2021.
7. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda  
No items
8. **Reports:** to receive reports  
**8.a County Councillor Report**  
SCCllr Wood delivered his report. His report has been circulated to the members and uploaded to the website. Cllr David Cordle thanked David Wood for all his help and support and wished him well for the future. All members reiterated the comments.  
**8.b District Councillor Report**  
DCllr Gould delivered her report. Her report has been circulated to the members and uploaded to the website.
9. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion  
No items
10. **Correspondence Report:** Items received after the publication of the agenda or for items needing discussion  
No items



**Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:

**11.a Planning Committee**

No meeting

**11.b Village Hall**

No meeting

**11.c Playing Field**

No report

**11.d Village Amenities**

No report

**12. Neighbourhood Plan:**

**12. a Cllr Bareham to update the members concerning any matters.**

Cllr Bareham informed the members that the formal consultation is led by Babergh District Council is due to end in April. Cllr Bareham will update members in due course.

**13. Finance:**

**13.a To inform members that the First Precept Payment for £13,141.50 has been received**  
Parish Clerk informed the members that the 1<sup>st</sup> Precept Payment has been received.

**13.b To inform members that the BDC Grant (Parish Grant Payment) £454.00 has been received**

Parish Clerk informed the members that the one-off Grant has been received. The grant is not to be paid back to Babergh District Council.

**14. Administration:**

**14.a To update members with the High Court Ruling concerning Remote Meetings**

Parish Clerk informed the members that the High Court Ruling upheld the Governments decision in ending remote meetings on the 6<sup>th</sup> May 2021. Future Meetings will be held face-to-face going forward with government guidelines in place.

**14.b For members to consider the date for The Great British Spring Clean – 28/05/2021 - 13/06/2021**

This item was deferred

**14.c To inform members that the Business Direction is in Place**

Parish Clerk informed the members that the Business Direction Post is now in place.

**14.d For members to consider any action concerning the Picnic Benches (Car Park Area Pin Mill) Cllr Barwick**

Cllr Barwick requested members suggestions concerning the picnic area near the Pin Mill car park. The parish council have looked into adopting this on a previous occasion. The members requested the clerk to contact the owners of the area Babergh district Council to re-commence the dialogue.

**15. Payments to Consider: May 2021 Payments:**

A 002366	Bruce Miller	2020-2021 Jubilee Garden	£350.00		£350.00
B 002367	SA Meacock	Garden Services – March	£67.00		£67.00
C 002368	SA Meacock	Garden Services – April	£208.00		£208.00
D 002369	Shotley Odd Jobs	Dog Bin Emptying	£90.00		£90.00
E 002370	Sackers	Skip Costs	£421.16	£84.23	£505.39
F 002371	SALC	Annual Subscription	£421.90		£421.90
G 002372	Anthony Gould	Maytrees IT Dell Laptop	£20.00		£20.00
H DD	Pension Payment	April	£80.45		£80.45
		<b>TOTAL:</b>	<b>£1658.51</b>	<b>£84.23</b>	<b>£1742.74</b>

Payments A-H were approved by the members.

**16.**

**The next meeting of the Parish Council:  
TUESDAY 1st JUNE 2021 at 7.30pm  
VILLAGE HALL**

There being no further business, the Chairman thanked the members and closed the meeting at 8.15pm.

*C*



Signed:



Dated:

1/6/21

These minutes were approved as being accurate and approved for signing.

The minutes were signed by the  
Chairman 1/6/2021